







Questionnaire Summary

Airy Comfortable Practical Bright Light Welcoming Warm Organized Quiet Friendly Energizing Open Beautiful Inviting Plants Uncluttered Contemporary

Work space needs:

Space to spread out

L-shaped work stations

Pin up space

Space to organize large volume projects

Quiet space to make phone calls

Quiet space for focused writing

Ergonomic desks and chairs





Storage needs:

Filing cabinet at desk

Small drawers at desk

Lateral files in shared location

Bookshelves nearby

Shared storage for marketing and event

items



Conference room needs:

White board

Built-in computer or laptop connection

TV screen

Large table

Dimmable lighting

Sound system

Black-out curtains



Huddle/Collaboration needs:

Chairs and table for writing preferred over

soft seating